

Regulation No. 6/2021
issued by the Rector of the Wrocław University of Environmental and Life Sciences
on the 7th of January 2021

on the introduction of an electronic clearance slip for students of the Wrocław
University of Environmental and Life Sciences

Based on the Art. 23 par. 1 and par. 2 point 2 of the Act issued on the 20th of July 2018 Law on Higher Education and Science (Journal of Laws of 2020, item 85, as amended) and § 8 par. 2 and par. 3 point 2 of the Statute of the Wrocław University of Environmental and Life Sciences, as amended constituting an attachment to Resolution No. 56/2019 of the Senate of the Wrocław University of Environmental and Life Sciences adopted on the 28th of June 2019 on the adoption of the Statute of the Wrocław University of Environmental and Life Sciences and § 48 par. 3 of the Study Regulations of the Wrocław University of Environmental and Life Sciences, attached to Resolution No. 27/2020 of the Senate of the Wrocław University of Environmental and Life Sciences adopted on the 24th of April 2020, it was decided as follows:

§ 1

1. An electronic clearance slip, hereinafter referred to as a clearance slip, is to be applied at the Wrocław University of Environmental and Life Sciences.
2. The following individuals are required to submit a clearance slip:
 - 1) graduates of BA/BSc, MA/MSc and long-cycle studies – prior to collecting the diploma;
 - 2) persons removed from the list of students - immediately after obtaining the decision on removal from the list of students or in case of resignation from studies, after submitting a written statement by the applicant;
 - 3) persons transferring to another university - after obtaining a consent to transfer issued by the dean.

3. The units responsible for the clearance slip are as follows: the Main Library and the Centre for Student Affairs.

§ 2

1. A person employed in the dean's office responsible for a particular field of study is obliged to create a clearance slip in USOSweb.
2. Eligible employees of the Main Library and the Centre for Student Affairs are responsible for the settlement with the unit which is to take place without delay.
3. At each stage of settling the clearance slip, the student has the opportunity to verify the status of filling in this slip (after logging to USOSweb account).
4. If the slip is not settled, the student is to explain the failure to meet his or her obligations with a particular unit.
5. A person employed in the dean's office indicated in par. 1, is required to verify the settlement of the clearance slip and, whether all formalities have been completed prior to closing the slip in USOSweb.

§ 3

This regulation becomes effective on the day it is signed.

Rector

prof. dr hab. inż. Jarosław Bosy